

## EVALUATION CRITERIA

### RFP NUMBER 6205 Z1, Genetic Testing services Opening Date: March 19, 2020 2:00 p.m. Central Time

#### PROPOSAL/PROPOSAL REQUIREMENTS

The proposals will first be examined to determine if all proposal/proposal requirements listed below have been addressed to warrant further evaluation. Proposals not meeting proposal/proposal requirements will be excluded from further evaluation. The proposal/proposal requirement items are as follows:

1. Original Request for Proposal for Contractual Services form with an original signature;
2. Clarity and responsiveness of the proposal;
3. Completed Corporate Overview;
4. Completed Sections II through IV;
5. Completed Technical Approach; and
  - a. Understanding of the project requirements;
  - b. Proposed development approach; and,
  - c. Bidder Requirements (section V.E).
6. Completed State Cost Proposal Template.

#### Evaluation Criteria

All responses to this Request for Proposal, which fulfill all proposal/proposal requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Corporate Overview	500
Part 2 — Technical Approach	150
Part 3 — Cost Proposal Points	350
Total Points without Oral Interviews	1000
Oral Interviews, (if required)	250
Total Points with Oral Interviews	1250

#### Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:  
**Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)**

	Formula	Sample	Sample	Sample
	Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷	Cost Submitted	\$100,000	\$200,000	\$150,000
x	Maximum Possible Cost Points	40	40	40
=	Points To Award	40	20	26.7